

Subject: Re: South Park Cash Disbursements - Includes Time Sensitive Payments
From: Ellen Riotto <ellen@southpark.la>
Date: 05/23/2018 11:29 AM
To: Marcus Lieber <Marcus.Lieber@armaninoLLP.com>, Robert Buente <bbuente@1010dev.org>

Address is

P0 Box 23435 Los Angeles CA 90023

Let me know when I can go in and pay the rest.

Thanks!

From: Marcus Lieber <Marcus.Lieber@armaninoLLP.com>
Date: Tuesday, May 22, 2018 at 2:47 PM
To: Robert Buente <bbuente@1010dev.org>, Ellen Riotto <ellen@southpark.la>
Subject: South Park Cash Disbursements - Includes Time Sensitive Payments

Hi Bob,

The current SP check run is ready for you review.

Ellen, there are a couple of payments for new insurance policies that need to be paid by 6.1.18. We should use an expedited delivery method to ensure that the payments arrive on time. Please allow me to release the payments once Bob has approved and I'll select an appropriate delivery method for the two time sensitive invoices. Also, please confirm that Saldana's remittance address is correct. It's been some time since SP has paid them.

Thank you,

Marcus Lieber
Supervising Senior
Business Management

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